

## Board Meeting Minutes

<b>Date &amp; Time</b>	Thursday 18 <sup>th</sup> July 2024 – 7pm
<b>Location</b>	Dornoch Hub, Conference Room
<b>Attending (Board)</b>	Luke Watson <b>LW</b> (Chair), Paddy Murray <b>PM</b> , Emily Teagle <b>ET</b> , David MacDonald <b>DM</b> , Paula White <b>PW</b>
<b>Apologies (Board)</b>	Emma Smith <b>ES</b> , Jim McGillivray <b>JM</b> , Glen McGill <b>GM</b> (Vice Chair)
<b>Guests</b>	Robert Morrall

	Item	Lead																					
1.	Minutes of board meeting 20 <sup>th</sup> June for approval <table><tr><td>Proposed</td><td>DM</td></tr><tr><td>Seconded</td><td>ET</td></tr></table>	Proposed	DM	Seconded	ET	NA																	
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2.	Review of actions See attached DACIC Board Meeting Action Log for full details. <table><tr><th colspan="2">Summary</th></tr><tr><td>New</td><td>7</td></tr><tr><td>Live</td><td>0</td></tr><tr><td>Closed</td><td>15</td></tr><tr><td>Extended</td><td>6</td></tr><tr><td>No longer applicable</td><td>0</td></tr><tr><td>On Hold</td><td>0</td></tr></table>	Summary		New	7	Live	0	Closed	15	Extended	6	No longer applicable	0	On Hold	0	ALL							
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3.	Existing Projects/Activity DACIC Board Report distributed to directors on (14/06/24) <table><tr><td>3.1</td><td>DACIC Summary:<ul style="list-style-type: none"><li>Items to bring to the attention of board <table><tr><td>None</td></tr></table></li><li>Actions and Approvals <table><tr><td>None</td></tr></table></li><li>Additional discussions <table><tr><td>None</td></tr></table></li></ul></td><td>LW</td></tr><tr><td>3.2</td><td>The Hub:<ul style="list-style-type: none"><li>Items to bring to the attention of board <table><tr><td>None</td></tr></table></li><li>Actions and Approvals <table><tr><td>None</td></tr></table></li><li>Additional discussions <table><tr><td>None</td></tr></table></li></ul></td><td>PW</td></tr><tr><td>3.3</td><td>Grants &amp; Funding:<ul style="list-style-type: none"><li>Items to bring to the attention of board <table><tr><td>None</td></tr></table></li><li>Actions and Approvals <table><tr><td>None</td></tr></table></li><li>Additional discussions <table><tr><td>None</td></tr></table></li></ul></td><td>PW</td></tr><tr><td>3.4</td><td>Dornoch Community Transport:<ul style="list-style-type: none"><li>Items to bring to the attention of board <table><tr><td>None</td></tr></table></li></ul></td><td>LW</td></tr></table>	3.1	DACIC Summary: <ul style="list-style-type: none"><li>Items to bring to the attention of board <table><tr><td>None</td></tr></table></li><li>Actions and Approvals <table><tr><td>None</td></tr></table></li><li>Additional discussions <table><tr><td>None</td></tr></table></li></ul>	None	None	None	LW	3.2	The Hub: <ul style="list-style-type: none"><li>Items to bring to the attention of board <table><tr><td>None</td></tr></table></li><li>Actions and Approvals <table><tr><td>None</td></tr></table></li><li>Additional discussions <table><tr><td>None</td></tr></table></li></ul>	None	None	None	PW	3.3	Grants & Funding: <ul style="list-style-type: none"><li>Items to bring to the attention of board <table><tr><td>None</td></tr></table></li><li>Actions and Approvals <table><tr><td>None</td></tr></table></li><li>Additional discussions <table><tr><td>None</td></tr></table></li></ul>	None	None	None	PW	3.4	Dornoch Community Transport: <ul style="list-style-type: none"><li>Items to bring to the attention of board <table><tr><td>None</td></tr></table></li></ul>	None	LW
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3.5	The Dornoch MUGA:	<ul style="list-style-type: none"> <li>• Items to bring to the attention of board None</li> <li>• Actions and Approvals None</li> <li>• Additional discussions None</li> </ul>	LW
3.6	Dornoch Coach and Car Park:	<ul style="list-style-type: none"> <li>• Items to bring to the attention of board None</li> <li>• Actions and Approvals None</li> <li>• Additional discussions PM asked why the update showed only £40 in donations. LW explained that we can only add donations on the system under clients and we often don't know who has donated as the money is placed by the client into a lockable box in the car. All donations are however recorded in accounts.</li> </ul>	LW
3.7	Dornoch South:	<ul style="list-style-type: none"> <li>• Items to bring to the attention of board None</li> <li>• Actions and Approvals None</li> <li>• Additional discussions None</li> </ul>	LW
3.8	Visit Dornoch	<ul style="list-style-type: none"> <li>• Items to bring to the attention of board None</li> <li>• Actions and Approvals None</li> <li>• Additional discussions None</li> </ul>	LW
3.9	Financial Update	<ul style="list-style-type: none"> <li>• Items to bring to the attention of board None</li> <li>• Actions and Approvals None</li> <li>• Additional discussions PM asked the following questions. 1. Why is there a positive figure for accountancy costs? PW – this is an accrual; the year end accounts have</li> </ul>	LW

			been submitted but have yet to receive an invoice. 2. Can a year-on-year comparison be added to the account summary? <b>LW</b> will have this added to the next board report.	
4.	New Projects and Activities - To Start in April 2024			
	4.1	<b>Farmers Market/Saturday Market</b> Rescheduled due to holidays and number of events taking place on 27 <sup>th</sup> July. New date be 31 <sup>st</sup> August. <b>DM</b> to redo posters and send to <b>LW</b> and <b>PW</b>		<b>Project/Activity Lead</b>
5.	Community Update LW attended DADCA meeting			<b>ALL</b>
6.	Upcoming Events			<b>LW</b>
	<b>Date/Time</b>	<b>Location</b>	<b>Description</b>	
	20 <sup>th</sup> July	Show Ground	Sutherland Show	
	24 <sup>th</sup> July	Cathedral Green	Community Market	
	27 <sup>th</sup> July	Community Centre	Car Boot Sale	
	2 <sup>nd</sup> August	Show Ground	Dornoch Highland Gathering	
	5 <sup>th</sup> to 11 <sup>th</sup> August	Various	Dornoch Festival Week	
	7 <sup>th</sup> August	Cathedral Green	Community Market	
7.	AOB <b>DACIC as a case study for an Open University course</b>  Guest Robert Morrall who is an OU lecturer explained that he and his colleagues are in the process of creating a new course which they feel DACIC would make an excellent case study. The course relates to entrepreneurship and social enterprises and the OU would require DACIC board members to be filmed explaining who we are, what we have done, how we have developed, and our next steps. The materials would be used for a significant number of years.  <b>LW</b> supported the idea, explaining that working with the OU would benefit DACIC in several ways including supporting applications for funding.  All board agreed to support and take part.  Robert will keep in touch with <b>LW</b> and look to have a virtual meeting to agreed next steps in late August early September.			<b>ALL</b>
8.	Next Board Meeting Thursday 15 <sup>th</sup> August 2024 at 7pm in The Dornoch Hub			<b>NA</b>

