

Board Meeting Minutes

Date & Time	Thursday 15 th August 2024 – 7pm
Location	Dornoch Hub, Conference Room
Attending (Board)	Luke Watson LW (Chair), Glen McGill GM (Vice Chair), Jim McGillivray JM , Paddy Murray PM , Paula White PW
Apologies (Board)	Emma Smith ES , David MacDonald DM Emily Teagle ET
Guests	

	Item	Lead														
1.	Minutes of board meeting 18 th July 2024 for approval To add to next meeting <table><tr><td>Proposed</td><td></td></tr><tr><td>Seconded</td><td></td></tr></table>	Proposed		Seconded		NA										
Proposed																
Seconded																
2.	Review of actions See attached DACIC Board Meeting Action Log for full details. <table><tr><th colspan="2">Summary</th></tr><tr><td>New</td><td>3</td></tr><tr><td>Live</td><td>0</td></tr><tr><td>Closed</td><td>19</td></tr><tr><td>Extended</td><td>8</td></tr><tr><td>No longer applicable</td><td>1</td></tr><tr><td>On Hold</td><td>0</td></tr></table>	Summary		New	3	Live	0	Closed	19	Extended	8	No longer applicable	1	On Hold	0	ALL
Summary																
New	3															
Live	0															
Closed	19															
Extended	8															
No longer applicable	1															
On Hold	0															
3.	Existing Projects/Activity DACIC Board Report distributed to directors on (12/08/24) <table><tr><td>3.1</td><td>DACIC Summary:<ul style="list-style-type: none">Items to bring to the attention of board <table><tr><td>None</td></tr></table>Actions and Approvals <table><tr><td>None</td></tr></table>Additional discussions <table><tr><td>None</td></tr></table></td><td>LW</td></tr><tr><td>3.2</td><td>The Hub:<ul style="list-style-type: none">Items to bring to the attention of board <table><tr><td>None</td></tr></table>Actions and Approvals <table><tr><td>Action 1: Increase Survey Responses for under 50 LW went through the response demographics, highlighting the need to increase the number of under 50's in order to understand if there would be any other workshops requirement for non-retired individuals. Board happy for a virtual bag drop to be done once school starts.</td></tr></table>Additional discussions <table><tr><td>None</td></tr></table></td><td>PW</td></tr><tr><td>3.3</td><td>Grants & Funding:</td><td>PW</td></tr></table>	3.1	DACIC Summary: <ul style="list-style-type: none">Items to bring to the attention of board <table><tr><td>None</td></tr></table>Actions and Approvals <table><tr><td>None</td></tr></table>Additional discussions <table><tr><td>None</td></tr></table>	None	None	None	LW	3.2	The Hub: <ul style="list-style-type: none">Items to bring to the attention of board <table><tr><td>None</td></tr></table>Actions and Approvals <table><tr><td>Action 1: Increase Survey Responses for under 50 LW went through the response demographics, highlighting the need to increase the number of under 50's in order to understand if there would be any other workshops requirement for non-retired individuals. Board happy for a virtual bag drop to be done once school starts.</td></tr></table>Additional discussions <table><tr><td>None</td></tr></table>	None	Action 1: Increase Survey Responses for under 50 LW went through the response demographics, highlighting the need to increase the number of under 50's in order to understand if there would be any other workshops requirement for non-retired individuals. Board happy for a virtual bag drop to be done once school starts.	None	PW	3.3	Grants & Funding:	PW
3.1	DACIC Summary: <ul style="list-style-type: none">Items to bring to the attention of board <table><tr><td>None</td></tr></table>Actions and Approvals <table><tr><td>None</td></tr></table>Additional discussions <table><tr><td>None</td></tr></table>	None	None	None	LW											
None																
None																
None																
3.2	The Hub: <ul style="list-style-type: none">Items to bring to the attention of board <table><tr><td>None</td></tr></table>Actions and Approvals <table><tr><td>Action 1: Increase Survey Responses for under 50 LW went through the response demographics, highlighting the need to increase the number of under 50's in order to understand if there would be any other workshops requirement for non-retired individuals. Board happy for a virtual bag drop to be done once school starts.</td></tr></table>Additional discussions <table><tr><td>None</td></tr></table>	None	Action 1: Increase Survey Responses for under 50 LW went through the response demographics, highlighting the need to increase the number of under 50's in order to understand if there would be any other workshops requirement for non-retired individuals. Board happy for a virtual bag drop to be done once school starts.	None	PW											
None																
Action 1: Increase Survey Responses for under 50 LW went through the response demographics, highlighting the need to increase the number of under 50's in order to understand if there would be any other workshops requirement for non-retired individuals. Board happy for a virtual bag drop to be done once school starts.																
None																
3.3	Grants & Funding:	PW														

		<ul style="list-style-type: none"> Items to bring to the attention of board None Actions and Approvals None Additional discussions None 	
	3.4	<p>Dornoch Community Transport:</p> <ul style="list-style-type: none"> Items to bring to the attention of board None Actions and Approvals None Additional discussions None 	LW
	3.5	<p>The Dornoch MUGA:</p> <ul style="list-style-type: none"> Items to bring to the attention of board None Actions and Approvals Approval 1: Setting up of a MUGA Subgroup Board approved creating a MUGA Subgroup made of individuals who are using the MUGA across various sports and ages. The purpose of the group will be to shape the future direction of the MUGA, its activities, clubs and the potential of an indoor facility, LW and ET would chair this group. LW and ET to start this process and aim to hold first meeting in September Additional discussions Business Advertising: LW explained that we are offering a limited number of 2x2 meter advertising banners to local businesses. These banners will be made from PVC Mesh material, known for its durability and suitability for outdoor conditions. The banners are designed to withstand various weather conditions, ensuring that your advertisement remains vibrant and eye-catching all year round. Pricing: First Year: £100 (This includes the cost of printing the banner) Subsequent Years: £50 per year Banner Replacement: £100 per replacement banner. 	LW
	3.6	<p>Dornoch Coach and Car Park:</p> <ul style="list-style-type: none"> Items to bring to the attention of board None Actions and Approvals 	LW

		<div>None</div> <ul style="list-style-type: none"> Additional discussions <div>LW informed the board that work has started on the new drinking water station at the carpark.</div>	
	3.7	Dornoch South: <ul style="list-style-type: none"> Items to bring to the attention of board <div>None</div> <ul style="list-style-type: none"> Actions and Approvals <div>None</div> <ul style="list-style-type: none"> Additional discussions <div>LW updated board on progress of lease following a meeting between all parties where the draft lease was approved, and instruction has been given to solicitors to produce the final version. Once done this will have to be approved by Scottish Land Fund.</div>	LW
	B	Visit Dornoch <ul style="list-style-type: none"> Items to bring to the attention of board <div>Termination of service: LW informed the board that Lucy William has successfully secure a new job and will no longer be able to support activities relating to Visit Dornoch after the end of September. LW has spoken to Ginny Knox, BID Chair and have agreed that with the new website and recruitment of a BID Manager that DACIC will cease this service at the end of the current quarter.</div> <ul style="list-style-type: none"> Actions and Approvals <div>None</div> <ul style="list-style-type: none"> Additional discussions <div>None</div>	LW
	3.9	Financial Update <ul style="list-style-type: none"> Items to bring to the attention of board <div>None</div> <ul style="list-style-type: none"> Actions and Approvals <div>None</div> <ul style="list-style-type: none"> Additional discussions <div>None</div>	LW
4.	New Projects and Activities - To Start in April 2024		
	4.1	Farmers Market/Saturday Market	Project/Activity Lead
5.	Community Update		ALL

6.	Upcoming Events			LW
	Date/Time	Location	Description	
	24 th August	MUGA	Free Kids Tennis Coaching	
	28 th August	Cathedral Green	Community Market	
	31 st August	Community Centre	Car Boot Sale	
	31 st August	MUGA	Get into Pickleball, taster session	
	11 th September	Cathedral Green	Community Market	
7.	AOB			ALL
	None			
8.	Next Board Meeting Thursday 19 th September 2024 at 7pm in The Dornoch Hub			NA