

Board Meeting Minutes

Date & Time	Thursday 18 th April 2024 – 7pm
Location	Dornoch Hub, Conference Room
Attending (Board)	Luke Watson LW (Chair), Glen McGill GM (Vice Chair), Jim McGillivray JM , Emily Teagle ET , Paddy Murray PM , Paula White PW
Apologies (Board)	Emma Smith ES
Guests	David MacDonald

	Item	Lead														
1.	Minutes of board meeting 15 th February & 21 st March for approval <table border="1" style="width: 100%;"> <tr> <td style="width: 30%;">Proposed</td> <td>JM (15th) PM (21st)</td> </tr> <tr> <td>Seconded</td> <td>GM (15th) JM (21st)</td> </tr> </table>	Proposed	JM (15 th) PM (21 st)	Seconded	GM (15 th) JM (21 st)	NA										
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2.	Review of actions See attached DACIC Board Meeting Action Log for full details. <table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th colspan="2">Summary</th> </tr> </thead> <tbody> <tr> <td>New</td> <td>5</td> </tr> <tr> <td>Live</td> <td>2</td> </tr> <tr> <td>Closed</td> <td>9</td> </tr> <tr> <td>Extended</td> <td>3</td> </tr> <tr> <td>No longer applicable</td> <td>0</td> </tr> <tr> <td>On Hold</td> <td>0</td> </tr> </tbody> </table>	Summary		New	5	Live	2	Closed	9	Extended	3	No longer applicable	0	On Hold	0	ALL
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3.	The Dornoch BID Update <ul style="list-style-type: none"> • The BID and DACIC continue to work together. BID are currently tendering for a company to produce a new website. They have also appointed a new director John Duhigg. 	LW														
4.	Existing Projects/Activity DACIC Board Report distributed to directors on (07/02/24) <table border="1" style="width: 100%;"> <tr> <td style="width: 15%; text-align: center;">5.1</td> <td> DACIC Summary: <ul style="list-style-type: none"> • Items to bring to the attention of board <table border="1" style="width: 100%;"> <tr> <td>LW gave the board a walk through of the new website. The original plan of going live 1st April has been delays for 2 reasons, first is that internal resources were reallocated to launching The MUGA and second was the changes need for the booking system. Plan is now to launch in May</td> </tr> </table> • Actions and Approvals <table border="1" style="width: 100%;"> <tr> <td>Dornoch.org.uk: LW confirmed that Dornoch.org.uk has had its license renewed for another year and that he is happy to do update for organisations currently on it. The site itself is very dated, take time to update and edit and turned into a business and events directory. LW recommended that given we will have a new website and with the introduction of the BID and the use of</td> </tr> </table> </td> <td style="width: 15%; text-align: center;">LW</td> </tr> </table>	5.1	DACIC Summary: <ul style="list-style-type: none"> • Items to bring to the attention of board <table border="1" style="width: 100%;"> <tr> <td>LW gave the board a walk through of the new website. The original plan of going live 1st April has been delays for 2 reasons, first is that internal resources were reallocated to launching The MUGA and second was the changes need for the booking system. Plan is now to launch in May</td> </tr> </table> • Actions and Approvals <table border="1" style="width: 100%;"> <tr> <td>Dornoch.org.uk: LW confirmed that Dornoch.org.uk has had its license renewed for another year and that he is happy to do update for organisations currently on it. The site itself is very dated, take time to update and edit and turned into a business and events directory. LW recommended that given we will have a new website and with the introduction of the BID and the use of</td> </tr> </table> 	LW gave the board a walk through of the new website. The original plan of going live 1 st April has been delays for 2 reasons, first is that internal resources were reallocated to launching The MUGA and second was the changes need for the booking system. Plan is now to launch in May	Dornoch.org.uk: LW confirmed that Dornoch.org.uk has had its license renewed for another year and that he is happy to do update for organisations currently on it. The site itself is very dated, take time to update and edit and turned into a business and events directory. LW recommended that given we will have a new website and with the introduction of the BID and the use of	LW										
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		<p>social media, DACIC should not renew in a years time. LW will email any stakeholders to see if another organisation would like to take over the site or domain. Board Approved</p> <ul style="list-style-type: none"> Additional discussions None 	
5.2	The Hub:	<ul style="list-style-type: none"> Items to bring to the attention of board None Actions and Approvals Vacant shop space: LW and PW proposed purchasing removeable shot fitting for the popup shop space. Having the ability to change the layout will appeal to businesses and allow a more flexible approach to renting the space. We have a list of businesses that would be interested from the indoor markets. LW and PW to calculate the cost and submit to the board. Additional discussions None 	PW
5.3	Grants:	<ul style="list-style-type: none"> Items to bring to the attention of board None Actions and Approvals None Additional discussions PW update board on DACIC receiving £500 from The Royal Dornoch Golf Club which will go towards the purchase of the EV charger at The Hub 	PW
5.4	Dornoch Community Transport:	<ul style="list-style-type: none"> Items to bring to the attention of board None Actions and Approvals None Additional discussions None 	GM
5.5	The Dornoch MUGA:	<ul style="list-style-type: none"> Items to bring to the attention of board MUGA Progress Update: LW gave the board an update on the first 2 weeks of the MUGA opening <ul style="list-style-type: none"> 8 bookings on the first week, including a walking football team from Tain. 	LW

		<ul style="list-style-type: none"> Tennis taster session for adult have taken place with paid coaching starting today. Kids taster session start on 20th <ul style="list-style-type: none"> Actions and Approvals None Additional discussions PM has received comment regarding the choice of surface and how it was unsuitable for children’s football. PM asked if the surface of our MUGA is the same as the school. LW has not seen the surface at the school but confirmed that our surface is a hard surface. Although not the most suitable surface for Kid’s Football, other surface types would have made it unsuitable for Tennis, Pickleball and Basketball. The MUGA is also designed for all ages and not just children. 	
5.6	Dornoch Coach and Car Park:	<ul style="list-style-type: none"> Items to bring to the attention of board None Actions and Approvals None Additional discussions None 	LW
5.7	Dornoch South:	<ul style="list-style-type: none"> Items to bring to the attention of board Following a meeting with Phil and Simon Thompson LW brought to the attention of the board that due to design changes and technology updates that distillery will no longer produce enough heat waste to heat another building on site. Actions and Approvals None Additional discussions None 	LW
5.8	Visit Dornoch	<ul style="list-style-type: none"> Items to bring to the attention of board None Actions and Approvals None Additional discussions None 	LW
6.	New Projects and Activities - To Start in April 2024		
6.1	LW Introduced the new process for board members and members of the public to submit new project or activity suggestions		Project/Activity Lead

7.	<p>Financial Update</p> <ul style="list-style-type: none"> Profit and Loss distributed to directors 15th April 2024 <p>None</p> <p>Actions and Approvals</p> <p>None</p> <p>Additional discussions</p> <p>None</p>		LW/PW																		
8.	<p>Community Update</p> <p></p> <p></p> <p></p>		ALL																		
9.	<p>Upcoming Events</p> <table border="1"> <thead> <tr> <th>Date/Time</th> <th>Location</th> <th>Description</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> </tbody> </table>	Date/Time	Location	Description																	LW
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10.	<p>AOB</p> <p>None</p> <p></p>		ALL																		
11.	<p>Next Board Meeting</p> <p>Thursday 16th May 2024 at 7pm in The Dornoch Hub</p>		NA																		